

# CERTIFICATE OF INSURANCE

**Tims Camps requires a Certificate of Insurance for all group bookings.**

(Schools covered by OSBIE are exempt - if unsure please contact your camp representative)

To help you in the process of acquiring this document from your insurance company, please review the information below and forward to your representative.

- The document must state that it is a **CERTIFICATE OF INSURANCE**. A copy of your policy or confirmation of insurance is not acceptable.
- **TIM HORTON CHILDREN'S FOUNDATION INC.** must be listed as 'Additional Insured'.
- The name of the visiting group or school board (please note school name) must be listed as insured.
- The date(s) of visit must be stated on the document.
- It must show all appropriate policy information, such as liability coverage, limit and period.
- It must be signed and dated by an authorized representative.
- The minimum liability coverage must be \$5,000,000.

**Failure to submit a Certificate of Insurance may result in the trip being cancelled.**

